



# Global Visa Services

1604 KEARNEY STREET NE, SECOND FLOOR  
WASHINGTON, DC 20018  
800 734 4708



## VISA ORDER FORM FOR MONGOLIA

The following documents are required for each visa. Please send them to **Global Visa Services** using a mail service with tracking, such as Express Mail or Federal Express.

NOTE: US Citizens do not require visas for tourist trips of up to 90 days. For business visas, see below.

### VISA REQUIREMENTS PER TRAVELER

- Your passport (US resident aliens must also submit copy of US visa or green card)
- One (1) completed and signed visa application
- One (1) passport style (2"x2") photo - black & white or color photos are acceptable
- Copy of your plane tickets or itinerary
- A business letter of responsibility is required, to be typewritten on your company letterhead and addressed to "Embassy of Mongolia, Visa Section, Washington DC", stating: nature of business to be performed, name and address of reference to be visited, and guarantee of return transportation and sufficient funds for the visit. The letter should be signed by an officer of the company other than the applicant.
- Letter of invitation from business contact in Mongolia
- This completed order form with a money order payable to Global Visa Services (see TOTAL below)

### RETURN SHIPPING ADDRESS:

Address:			Date of US Departure:        /        /
City :	State:	Zip:	Home Phone: (        )
Date I must have my documents returned :			Day Phone: (        )

### TRAVELER DATA:

Last Name:	First:	Date of birth (d/m/yr)        /        /
Passport #	Passport Expiration:        /        /	Citizen of:

**Visa Processing Requirements and Fees are Per Traveler and are Subject to Change without Notice.**

AVAILABLE SERVICES	FEES PER PERSON	AMOUNT ENCLOSED
Single Entry Visa	\$115.00	
Single Entry Visa, rush processing	\$140.00	
Return Shipping: Overnight Delivery \$18.00 or Priority Mail (2-3 days) \$8.00		
For U.S Passport amendments and extra pages contact Global Visa Services for current requirements.		
<b>TOTAL:</b>		<b>\$</b>

Global Visa Services acts solely as an agent and accepts no responsibility for the services of any travel agent, foreign company, government, consulate or embassy in connection with granting visas, business invitations or any delays, loss of passports by the above services, U.S. mail or other delivery service. Damage compensation is not available.

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